



SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting September 18, 2024

Facebook Live: <https://www.facebook.com/smithsfallspolice>
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpEIk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor
C. McGuire Councillor
R. Dopson, Council Appointee
J. Aunger-Ritchie, Provincial Appointee
C. Saumure, Provincial Appointee
S. McFadden, Secretary

Staff: J. Empey, Chief
Staff: C. Kettyle, Deputy Chief

1. Call to Order

Chair Pankow called the meeting to order at 8:06 am and read the Land Acknowledgement for September 18, 2024.

2. Chairs Remarks:

- Reminder Thematic Training that needs to be completed by September 30th 2024.
- Welcome Deputy Chief Chris Kettyle.

3. Chief Commendation

Commendation done last week for Cst. Mike Hart, Cst. Karling Fraser & Dispatcher Pam Delorme for their tremendous work and efforts during a 911 call where a youth wanted to end their life. With the quick response and lifesaving skills thankfully the youth is well and seeking help.

Very proud of our team- mental health calls have been extreme and more of them.

Introduced our newest recruits: Cst. Clay Blanchard & Cst. Ben Keogan.

Introduced the newest Special Constable Ashley Ferrier & Chair Pankow appointment S/Cst Ferrier to her role and Chief Empey presented her with her badge.

3. Additions to the Agenda

- CSPA in camera move to open session (f)
- Add: CSPA (c)
- Add: Negotiations (f)
- Add: HR/Staffing (g)

Approval of Agenda
Motion by: J. Auger- Ritchie
Seconded by: C. Saumure

4. Declaration of Interest - NONE

5. In Camera

Motion by: R. Dobson
Seconded by: C. McGuire

That the Smiths Falls Police Services Board move In Camera at 8:19 am to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the *Community Safety and Policing Act*.

- Identifiable Individuals – Staffing
- Identifiable Individual- HR update
- Code of Conduct- CSPA
- Proceeds of Crime
- In Camera Minutes

THAT the Smiths Falls Police Services Board revert to an open session at
Carried 5-0

Rise and Report

- Identifiable Individuals – Staffing
- Identifiable Individual- HR update
- CSPA
- Proceeds of Crime
- HR staffing matter
- Negotioans
- In Camera Minutes

6. Correspondence - NONE

7. Minutes from the Previous Meeting – July 17, 2024

Motion by: R. Dobson
Seconded by: C. Saumure

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting July 17, 2024 as presented.

Carried 5 -0

8. Business Arising from the Previous Meeting
a) Budget Monitor for July & August – Chief

Still doing fine with the budget- High in office supplies due to chair purchases.
Hoping to be able to use some grant funding to off set these costs.
Salary settlements from payouts will be off set from the 2023 budget.
Overtime running high- off set some costs from salary recover line.

9. New Business
a) Budget Planning for 2025- Chief

Looking ahead into 2025- looking at the Capital budget (IT infrastructure) needing to make some upgrades. Looking to purchase a new Intoxilizer 9000 to replace the Intoxilizer 8000 that are being replaced across the province- cost for this is about \$12,000. Breath techs will be trained on the Intoxilizer 9000 unit. Operationally looking to purchase new riffles for the cruisers and a new gun that officers carry.

- b) Policies for the Board under the CSPA- Chair

- Diversity Plan – Yipe service would be a great program it's a paid 8-week program. Chief has applied for 4 students for summer 2025.

Motion by: J. Aunger- Ritchie
Seconded by: C. Saumure

- Extreme Incident Response Plan (In line with the services active attacker policy).

Motion by: C. McGuire
Seconded by: R. Dopson

- d) Section 19 agreement motions- Chair

We have had two request under section 19 for temporary assistance, Gananoque Police and Kingston Police. Signed off- as we were able to approve the request.

Motion by: J. Aunger- Ritchie
Seconded by: R. Dopson

- e) Out of Budget ALPR unit for new Cruiser- Chief

The new cruiser has been added to the fleet- missing an ALPR unit in the car. Huge benefit having the license plate reader in the vehicles. Flags for numerous things- high-risk offender, stolen vehicles, suspended drivers etc. Hot list is a successful tool- unfortunately, we did not budget for this but we are under budget for the new cruiser. Might bring us over budget for the equipment line. Looking into grant funding for this as well for cost savings. Budget wise this would likely be a wash as we can absorb in other areas.

Motion by: J. Aunger- Ritchie
Seconded by: C. Saumure
All in Favor

- f) Code of Conduct- Chief Empey read the Code of Conduct

- Police record checks
- Subscribe to the Code of Conduct

10. Operational Report – Power point presentation from Deputy Chief Kettyle

11. Health IM- presented by Deputy Chief Kettyle

12. Date and Time Next Meeting
Next meeting- October 16th @ 8:00am

13. Adjournment
Motion by: C. McGuire
Seconded by: C. Saumure
All in favor
THAT the Smiths Falls Police Services Board meeting adjourned at 10:05 am
Carried 5-0

Shawn Pankow, Chair
Smiths Falls Police Services Board

Stephanie McFadden, Secretary
Smiths Falls Police Services Board

Date: