

Ready for an exciting and rewarding career?

Police Recruit and Experienced Officers

The Smiths Falls Police Service is seeking cover letters and resumes for recruit and experienced officers to join our team in early 2025.

The Smiths Falls Police Service was formed in 1887 and has served our community of a population of over 10,000 and still growing. Our Community is surrounded by the Rideau Lakes Canal system, close to lakes for fishing and many other recreational activities. It is also home once again to Hershey Chocolate factory. We are a close service who work as a team and care about each other.

The Smiths Falls Police Service prides itself on their motto of Community First and work collaboratively with guidance from our Police Service Board, with support and co-operation from our Town Council and staff and our Community Partners in making our community a safe place to live.

Overview of the Position

Under the direction of the Patrol Sergeant, the Police Constable Patrol is responsible for:

- Conducting proactive police initiatives and enhancing a positive image of the Smiths Falls Police Service
- Engaging positively with our youth and the community at events and schools
- Liaising with community partners
- Public safety, responding to all calls of service, enforcing all criminal law, offences under the Highway Traffic Act of Ontario as well as town by-laws and other provincial laws.

Responsibilities:

(This is a brief overview of what the officers' full responsibilities will be)

- Have a good continuous working knowledge of the Criminal Code of Canada, Youth Criminal and Justice Act, provincial laws, Highway Traffic Act of Ontario and other by-laws
- Being proactive on patrol and in the community, whether in a vehicle, on foot or a bike
- Investigate all criminal complaints, apprehending offenders, laying charges, knowledge of resolutions with diversionary measures
- Providing support to community members, community partners and your co-workers
- Notifying witnesses and victims of court proceedings
- Engaging with our community partners, notifying Victim Services and Victim Advocate when necessary
- Note taking, statement taking, legible writing and typing of reports, putting together charges and crown briefs to prepare for court
- Testifying in court
- Interacting positively with our community at events, parades, RIDE programs or whatever is assigned to you to assist with
- Any other duties as directed

Requirements for Recruit Candidates:

***OACP link is also attached to our website for the forms**

- Possess a valid drivers licence and provide a copy
- Be required to undergo medical examination
- Undergo comprehensive interviews and background checks
- Cover letter and resume
- Completed OACP Consent and Release of Liability Form
- Copy of the OACP certificate
- Completed OACP fitness Logs and must be able to pass level 7 in a shuttle run
- Completed OACP Vision and Hearing assessment Forms
- Copy of diploma and or degree of educational achievements (Must have minimum of grade 12 education completed)
- Copy of valid First Aid and CPR certificates
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All of the above are to be submitted electronically to the attention of:

Chief Jodi Empey

Smiths Falls Police Service

c/o 7 Hershey Drive

Smiths Falls ON

K7A-4W7

Or email to recruiting@sfps.ca